MINUTES
SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND AND THE ADMINISTRATIVE COMMITTEE OF OKLAHOMA MUNICIPAL RETIREMENT FUND
May 28, 2026

1. **Call To Order**
   The Administrative Committee met to conduct the Administrative Committee business of the Oklahoma Municipal Retirement Fund on May 28, 2026, at 11:00 a.m. with Administrative Chair Johnston presiding.

BOARD OF TRUSTEES

Administrative Committee:
Robert Johnston, City Manager, City of Clinton
Donna Doolen, Retiree, City of Ada
Tamera Johnson, Retiree, City of Shawnee

OTHERS PRESENT:

OkMRF Board Members:
Jim Luckett, Jr., Retiree, City of Thomas

OkMRF Staff: Jodi Cox, Executive Director/CEO

Administrative Committee Chair, Johnston, extended a welcome to all in attendance and called the meeting to order.

NOTICE: The agenda for the May 28, 2026, Administrative Committee meeting was posted in Columbus Square, Oklahoma City, Oklahoma by Sheila Whitson, by 11:00 a.m. on May 26, 2026.

Sheila M Whitson
Signature

2. **Review of 2026-2027 Budget**
Cox described the various spreadsheets and assumptions used to develop the budget schedules. She further covered the budget summary and charts of which the Committee was complimentary. The total proposed budget is up only 4.6% over prior year's budget. Each category was reviewed in detail by the CEO and discussed as follows:

Actuary & Recordkeeping: Up $56,040 main contributing factors for change:
- Most of this category's increase is due to $55K more anticipated for the Voya DC recordkeeping fees. Based on the average of the prior three (3) years' growth, we changed the asset growth assumption on the DC assets to a 10% growth rate; considering both an increase in Membership and assets. Reminder, the first five (5) years of the Voya recordkeeping contract, Voya charged 11 bps. Then, the next five (5) years; it was negotiated down to 9 bps. October 1, 2025, we celebrated our tenth anniversary, so I requested another fee concession that was granted, as Voya lowered fees to 8 bps. This resulted in an actual $52K in savings using the current DC Net Asset Value (NAV). Voya also agreed to increase the crediting rate on the Voya Fixed Plus account from 2.25% to 2.50%. However, when preparing the prior year's budget, we anticipated these cost savings to go into effect July 1, 2025, when in reality, it was delayed to our actual anniversary date three (3) months later.
- Dean Actuaries' contract is subject to annual CPI-U based on December to December, resulting in an increase of 2.67%. All fees proposed increased by $6K and hovered around CPI. However, these COLA increases were offset with $5K lower in the Programming and Projects category since we fully completed the pricey PAS 2.0 programming.

Administration: Up $58,000 main contributing factors for change:
- CEO selected a Health insurance solution that was lower by 6.5% for the same coverage just less doctors in the network (OkMRF pays 70% of premium).
- Dental insurance went up 9.9% for same coverage (OkMRF pays 70% of the premium).
- OkMRF reinstated the Trust Clerk position, as our Membership has grown. In turn, so have the Funds' responsibilities and commitments to customer service excellence. We successfully added MacKenzy in April of 2026. This will be the first time we are fully staffed at a total of twelve (12) positions. The Trust Clerk basically will understudy all positions.
- Proposed asset lifecycle replacement of three (3) laptops and the initial review to comply with web content accessibility guidelines (WCAG) for the first time in FY 26-27.
- Proposed keeping the employer contribution rate at last year's budgeted amount of 13% for the DB Program rather than the required 10.18%. This results in approximately $27K additional contributions which will continue to help pay off the $348K shortfall on our Unfunded Actuarial Liability.
- Proposed Staff raises at CEO discretion and Staff merit, using COLA of 3%.
- Offsetting these increases is a substantial $12K decrease to Telephone/Internet category, as we found a more reliable back-up solution as we fully switched to Axient from MS Azure and Cloud Port.
- Office lease increased in accordance with contractual terms.

Attorney: Up $7,500 due to direct quote from Tax Attorney resulting in higher attorney fees in the IRS Document Update/Miscellaneous categories as compared to prior year. We did budget in FY 26-27, the following:

- ✓ Interim amendments for both SECURE and SECURE 2.0 for both DB and DC plans. The deadline (not published yet) will be much later than the December 31, 2026, deadline for non-governmental plans. But we hope to begin to prepare in FY 26-27 and therefore budgeted accordingly.
- ✓ The 4th cycle DB one-year submission period for pre-approved DB plans starts once again between August 1, 2026, to July 31, 2027. John P. estimated the costs to start this process, so we added to this year's proposed budget.
- ✓ The 4th cycle DC restatement process will continue as the Master Plan language/changes were sent to the IRS in November of 2024. We already have had and continue to expect IRS Q&A which is billable time with McAfee & Taft. We believe the IRS is close to issuing OkMRF a new approval letter. At that point, we will start restating each DC member cities' plans, although we have two (2) years to do so.

Audit: Up $1,000 per the 5-year engagement letter which the Board approved at the March 2022, meeting. This is the fifth year of these agreements. CEO reported, as discussed with the Contract Committee, OkMRF will need to secure updated engagement letters from Finley & Cook for all related Fund audits in March of 2027.

Board Travel: Up $5,000 main contributing factor for change:
Anticipated slightly more costs per month due to inflation as food and mileage are expected to increase. Plus, budgeted for potential TEDS/NCPERs training for newly elected Trustees, if any.

Custodial: Down $1,500 main contributing factors for change:
This category is solely DB Northern Trust (NT) expenses. The decrease is due to last year's budgeted amount being higher than usage. Coupled with the observation that more (over 90%) of our DB Participants are being processed monthly via ACH vs. checks, which is a cheaper distribution method.

Employer Directed Expenses: Up $3,000 (yet, no real budget impact). This category consists of costs outside normal OkMRF shared expenses covered by Dean Actuaries' or McAfee & Taft's retainer. This category is a flow through account for direct expenses charged by our actuary or attorney to help Members with unique plan requests. Members can pay either by invoice or plan asset usage. Examples are: Split hire groups, early retirement windows, upgrades, or downgrades, etc., which call for special actuarial studies and/or legal opinions on complex plan provisions/rules. This category has no budget impact as it is offset by the Credits category below. Budgeted slightly more than prior year due to more demand and our growing membership.

Insurance: Up $7,600 main contributing factors for change:
Keep in mind that retirement Plan Sponsors have been recent targets by a certain group of attorneys suing for price gouging. Plus, both the municipal and retirement plan spaces have shown an increase in cyber threats. Well, to be fair, all business models have experienced higher threat volumes.

- Anticipated 7% to 20% increase to the prior year premiums due to the fact there are no price guarantees for the upcoming fiscal year, plus inflation concerns. OkMRF is considered by carriers (per our Broker) as a "higher business risk." We used 7% over the prior year's actual expenses for fiduciary liability, crime, and property, 15% for Cyber coverage, and 20% for OMAG Liability Protection Plan. Last year, Suzie, OMAG CEO, forewarned OkMRF about last year's 25% rate hike. This year, again, we are anticipating an additional 20% more on top of last year's hike because OkMRF needs to comply with SB 1168. OkMRF will have to increase our coverage as follows:
    - ➢ $250,000 for a claim for any loss arising out of a single act, accident, or occurrence.
    - ➢ $75,000 for property damages.
    - ➢ $2,000,000 aggregate for any number of claims arising out of a single occurrence or accident.

Investment Advisors: Up $13,063 main contributing factor for change:
7.25% estimated asset growth (actuarial assumption) and based on a higher DB NAV. Today, DB assets used for budget purposes (March 31, 2026) were $892M as compared to last year's level of $788M for the same period. This is an approximate 13.2% increase. Reminder, we only directly pay one separately managed DB investment manager, which impacts this category. Other facts that do not directly impact OkMRF budget:

- ✓ Each DB non-managed account will redeem shares for fees and pay internal fees inside the trust account.
- ✓ All DC Participants pay internal money manager fees based on their designated investment option(s) which impacts their personal investment performance but does not directly impact OkMRF budget.

Investment Consultant/ACG: Up $6,790 main contributing factor for change:
ACG had increased their retainer with a staged-in approach over three (3) years beginning in FY 21-22 $210,000, FY 22-23 $225,000, and FY 23-24 $240,000 (approved by the board on June 25, 2021). We are now past the highest level. CEO negotiated a CPI only increase, capped at 3%, on a go-forward basis. The change results in a 2.67% increase in ACG's fees.

Public Relations: Neutral, flat with $0 change:
Prior year budget levels were adequate to cover our anticipated sponsorships to Member organizations and conference/Participant giveaways, plus Voya stopped covering some of our PR materials production costs beginning in FY 23-24. OkMRF did not pay for these costs prior to that. We started self-producing business cards, fliers, and letterhead. Yet, our solution is very inexpensive with quick turnaround. Voya still assists CEO with updating, enhancing, and writing our PR pieces.

Representative Travel: Up $5,800 main contributing factors for change:

- OkMRF's goal is to accomplish 100% Membership coverage (prior fiscal year was 75%+). We now have two full-time traveling representatives, plus CIO and CEO, to achieve better Membership customer service. This includes mileage and hotel inflation considerations.
- Continued state-wide presence to all local conferences with additional participation in retreat, public funds, due diligence trips, and national conferences.

Credit offset: Up $1,000 (since this is an offset it behaves differently than most categories) main contributing factors for change:
More is expected from fees reimbursed by Members for complex studies, attorney fees, or upgrades with an offset of less being expected from administrative expense transfers.

CEO proposed that the DC Program maintain the 4-tier annual fees/monthly charges to the Participants and remain at the same levels as the preceding two (2) years. The tier and reserve analysis were reviewed illustrating that using the average and most recent headcounts at the various tier levels would raise enough funds to cover the proposed DC portion of the budget. The reserve levels were also discussed. As of April 30, 2026, the Voya reserve sits at $155K. The CEO proposed not to use any of the reserves in FY 26-27.

In addition, the Administrative Expense account reserves were discussed. As of April 30, 2026, the unreserved fund balance is at approximately $365K; up approximately $17K from securities litigation proceeds, commission recapture, etc. CEO explained that previously these types of reimbursements were used to offset expenses. The interest earned is currently at the going money market rate. There was some discussion on laddering the reserves at different maturity dates into CDs to maximize interest. CEO reminded the Committee that this was done several years ago and that she would look into this as a potential option.

In summary, the budget results in total administrative fees as a percentage of total assets of 24.14 bps. Administrative fees by plan are 22.78 and 26.53 bps, for DB and DC plans, respectively. Our target is to maintain fees to less than one-third of one percent, if feasible.

CEO reported the prior year's estimated actual expenses compared to budget should come in approximately $60,000 under budget. However, there will be a need for two (2) budget adjustments to Actuary/Recordkeeping and Investment Advisors (the only direct DB money manager); to be proposed in the June meeting after final expenses are paid. She reminded them that the review of the Fund's prior year goals and proposed FY 26-27 will be sent to the Committee before June's board meeting. The graphs were reviewed, and questions answered.

Doolen recommended fiscal year 26-27 budget and CEO conclusions, as presented, should be taken to the Board for adoption seconded by Johnson.

Johnston: Yes	Doolen: Yes	Johnson: Yes

3. Discussion Regarding the CEO 2027 Retirement and Continuity Plan

CEO briefed the Committee on her intent to retire in 2027; she stated this announcement should come as no surprise as she has been discussing this target year since 2024. There was a soft date discussed of September 1, 2027, with a request for at least an additional four (4) months post-retirement to work from home and get historic CEO records in order and filed properly in the shared files for future generational use. They strongly encouraged her to submit an official resignation letter at a later date, when she finalizes her retirement plans. CEO agreed and stated she would submit something later perhaps in January of 2027, as she wanted to respectfully give the Administrative Committee and the Board enough notice. She committed to continuing to cross-train Staff and the Committee agreed to start the next CEO search by internally posting the CEO position when the time was right. They strongly encouraged that the next FY 27-28 budget be prepared by other Staff members, independently or together. CEO agreed.

Lastly, Cox explained that OkMRF currently or soon will have two (2) retirees using the OkMRF health, dental, and vision insurance, with the retiree paying the full premium. One is for a dependent child until age twenty-six (26) and the other retiree and family will use the insurance until they reach Medicare age. Upon her upcoming retirement, she too will have such a need for coverage. She presented the Committee with her proposed Letter of Understanding ("Letter"), as reviewed and approved by David Davis. The Letter formally acknowledges, affirms, and memorializes the mutual understanding between the CEO and Board regarding the continuation of post-retirement health insurance coverage for eligible retired employees and their dependents, in compliance with Title 11 Oklahoma Statutes §23-108(B). The Committee was well aware of this requirement for municipalities and OkMRF as a public trust. CEO stated her intent was to put the Letter on the June agenda. The Committee agreed and further suggested the Fund research the need for an Other Post Employee Benefits experience study.

4. New Business

None.

5. Adjourn

With no further discussion, Johnston declared the meeting adjourned at 12:36 p.m.

Robert J Johnston
Robert Johnston, Administrative Chair

Donna Doolen
Donna Doolen, Chairman

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OFFICIAL
SEAL

Respectfully submitted by:

Jodi S. Cox
Jodi S. Cox, CEO/Executive Director