



## **OFFICIAL NOTICE**

**May 4, 2021**

**TO:** District 5 Members

**FROM:** Jodi S. Cox, Executive Director & CEO  
Oklahoma Municipal Retirement Fund (OkMRF)

**SUBJECT:** Trustee Nomination for District 5

This is to notify you of the nomination and election process for the OkMRF District 5 Trustee position. The term is for five years and begins October 1, 2021. Melissa Reames, City of Stillwater Deputy City Manager/Chief Financial Officer, currently holds the trustee position.

As a member of District 5, your governing body shall have the right to nominate through its Authorized Agent one person to fill the expiring office in your district. Such nominations shall be by Resolution (resolution sample on back) and shall be mailed and filed with the OkMRF office no earlier than May 20, 2021 but no later than June 30, 2021. Nominations received after the close of business on June 30, 2021, will not be considered.

After we have received the nominations, OkMRF will then prepare a ballot listing the names and a brief statement of the background and experience of the nominees. We will then forward on or before, July 20, 2021, a certified copy of this ballot to each Authorized Agent in District 5. The governing body of each employer in District 5 shall be entitled to cast by resolution one vote. The ballot that will be furnished to you must be returned to OkMRF between July 20 and August 30, 2021.

According to the Plan's Trust Indenture, Article III, Paragraph 3.15, qualifications for such office are:

*Each person nominated, elected or appointed to serve as Trustee of this Trust shall be at the time he is to take office, an officer of the employer, member of the governing body of the employer, or an active or retired participant in the system. (Active or retired participant shall mean an employee with an account balance or benefit remaining in the system.) For the district offices the Trustee shall be an officer or member of the governing body of an employer located in the district represented by the Trustee, and in case of a retired or active participant the Trustee's participation must be with an employer located in the district for which the Trustee serves. Any Trustee shall immediately be disqualified upon failing to meet any criteria for qualification as set forth above.*

If you have any questions concerning the nomination or election process, please feel free to call us at 1-888-394-6673, Ext. 102. Forward your nominations by June 30, 2021, to:

Oklahoma Municipal Retirement Fund  
1001 NW 63<sup>rd</sup> Street, Suite 260  
Oklahoma City, Oklahoma 73116

To ensure your nomination was received, it is best to call the OkMRF offices and confirm delivery.

### **District 5 Members**

Billings, Blackwell, Braman, Cleveland, Covington, Cushing, Garber, Glencoe, Hominy, Kaw City, Lahoma, Medford, Newkirk, Pawhuska, Pawnee, Perkins, Perry, Pond Creek, Prue, Skiatook, Stillwater, Tonkawa, Wakita, Waukomis and Yale

***SAMPLE RESOLUTION***

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF \_\_\_\_\_ (employer name)  
NOMINATING \_\_\_\_\_ AS A CANDIDATE  
TO FILL AN OPEN POSITION ON THE BOARD OF TRUSTEES  
OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND  
(OkMRF) REPRESENTING DISTRICT 5 FOR A FIVE YEAR  
TERM BEGINNING OCTOBER 1, 2021, THROUGH OCTOBER  
1, 2026.**

**WHEREAS,** The Oklahoma Municipal Retirement Fund Executive Director/CEO, Jodi Cox, has notified all participating employers of District 5 that a five year term on the Board of Trustees is expiring September 30, 2021; and

**WHEREAS,** OkMRF is governed by a Board of Trustees who are nominated and elected by member cities, towns and municipal agencies.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor/Chair and City Council/Board of the participating employer \_\_\_\_\_ that they do hereby nominate \_\_\_\_\_, for election to the OkMRF Board of Trustees.

**\*\*\*END\*\*\***

The undersigned hereby certify that the foregoing Resolution was duly adopted and approved by the Mayor/Chair and City Council/Board of the participating employer of \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Mayor/Chair

Attest (Seal):

\_\_\_\_\_  
City Clerk/Secretary

**TO ENSURE DELIVERY, PLEASE CALL 1-888-394-6673 EXT. 102**

***MAIL RESOLUTION TO:  
OKLAHOMA MUNICIPAL RETIREMENT FUND  
1001 NW 63<sup>RD</sup> STREET, SUITE 260  
OKLAHOMA CITY, OK 73116***