



CONTRIBUTION/LOAN REPORT SUMMARY

PAYROLL INFORMATION

NAME OF MUNICIPALITY OR ENTITY: _____

PAYROLL PERIOD: ____/____/____ TO ____/____/____

PAY DATE: ____/____/____

SUBJECT SALARY FOR PERIOD: \$ _____

PLAN TYPES (please choose one): ☐ Defined Contribution ☐ Defined Contribution - New Hire ☐ Customized Manager Option☐ Customized Manager Option - Department Head ☐ Customized Manager Option - Special Incentive

CONTRIBUTION INFORMATION

A. Employer Contribution \$ _____

B. Employee Contributions

Government Pick-Up \$ _____
(Pre-tax contribution required by all eligible employees)Thrift \$ _____
(After-tax contribution which is matched by Employer)Voluntary Deductible \$ _____
(After-tax contribution which is not subject to a match)C. Catch-up Contribution \$ _____
(If applicable)

D. Loan Payroll Deduction \$ _____

TOTAL DUE \$ _____

TOTAL AMOUNT ENCLOSED \$ _____

ADJUSTMENTS

Adjustment type: _____ Comment: _____

Adjustment type: _____ Comment: _____

Adjustment type: _____ Comment: _____

Adjustment type: _____ Comment: _____

Please use the following codes for adjustment type: A- Employer Contribution B- Employee Contribution C - Catch-up Contribution D- Loan Deduction

OkMRF USE ONLY

_____ Summary & Data balance to checks/ACH Received

Date Balanced: ____/____/____

_____ Input by OkMRF/City/Auto/Upload

Date Processed: ____/____/____

_____ Verified

Date Verified: ____/____/____

_____ Deposited

Date Deposited: ____/____/____